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Approved For Release 2002/05/07 : CIA-RDP86-00244R000200010028-4

20 August 1969

MEMORANDUM FOR THE RECORD:

SUBJECT: Meeting with [] DDP/Building Planning Coordinator
(DDP/BPC)

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1. On 18 August [] Chief, OPSER, phoned to advise me that he and Mr. Karamessines, DDP, had decided that [] OPSER, would be the DDP/BPC, at least in the early stages. [] stated that they realized he has a full-time assignment, but they want him to serve in this capacity because of his background in planning, his knowledge of DDP current trends, and his awareness of certain anticipated changes which will affect the DDP's future size and makeup. Also, [] had served in the DDP Missions and Programs Staff, and in the capacity as the DDP/BPC he will be working closely with the Planning Group, MPS, and the Chief, MPS.

2. [] and I carefully reviewed the mission and functions as originally assigned the Building Planning Staff. We considered the effect of certain alternatives which may be surfaced from the DDP. [] was informed that our functions are somewhat flexible and certainly can be supplemented as may be found necessary in the developing building planning program. We discussed the organization of the Staff, the individuals assigned to it, and the various levels of related responsibilities throughout the Agency which will be required to augment the efforts of the BPS. He recognizes the potential for efficiency and savings. The reason for bringing outlying offices onto the Langley site is largely economic and for improved management.

3. [] was notified of the need to keep all discussions "in house" and that the first combined BPS/BPC meeting will be held late in September. We identified major areas of consideration for the DDP as being:

a. the effect of shifting DDP operational support into more clandestine fields and thus possibly removing a portion of the strength of DDP from the present Headquarters Building,

b. the need to relate RID and its modernization of filing and retrieval techniques plus its computer work more closely to other similar Agency activities,

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c. the analysis of problems and possibilities inherent in
the return of TSD to the Langley site, and

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d. the changing requirements of FI/ []

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[]

Chief

Building Planning Staff, OL

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BPS/OL/[]
(22 August 1969)

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